

# Energized Electrical Work Plan

## PART I: TO BE COMPLETED BY THE REQUESTING CONTRACTOR

Date: \_\_\_\_\_

Requesting Contractor: \_\_\_\_\_

(1) Description of circuit/equipment/job location: \_\_\_\_\_

\_\_\_\_\_

(2) Description of work to be done: \_\_\_\_\_

\_\_\_\_\_

(3) Justification of why the circuit/equipment cannot be de-energized or the work deferred until the next scheduled outage: \_\_\_\_\_

\_\_\_\_\_

Subcontractor Foreman: \_\_\_\_\_ Title:

\_\_\_\_\_

## PART II: TO BE COMPLETED BY THE ELECTRICALLY QUALIFIED PERSONS DOING THE WORK

*Enter details for each step and place check in each box when completed.*

Detailed job description procedure to be used in performing the above detailed work: \_\_\_\_\_

\_\_\_\_\_

Description of the safe work practices to be employed: \_\_\_\_\_

\_\_\_\_\_

Results of the shock hazard analysis: \_\_\_\_\_

\_\_\_\_\_

Determination of shock protection boundaries: \_\_\_\_\_

\_\_\_\_\_

Results of the flash hazard analysis: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Determination of the flash protection boundary: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Necessary personal protective equipment to safely perform the assigned task: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Means employed to restrict the access of unqualified persons from the work area: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Standby person provided, who has required training, PPE, and emergency communication equipment and capabilities: \_\_\_\_\_  
\_\_\_\_\_

Do you agree that the work described above can be done safely?  Yes  No (If *no*, return form to requester.)

Qualified Electrician: \_\_\_\_\_ Date: \_\_\_\_\_

Qualified Electrician: \_\_\_\_\_ Date: \_\_\_\_\_

**PART III: APPROVALS TO PERFORM THE WORK WHILE ELECTRICALLY ENERGIZED:**

MAPP Superintendent: \_\_\_\_\_

MAPP Safety Supervisor: \_\_\_\_\_

MAPP Project Manager: \_\_\_\_\_

Shell Representative: \_\_\_\_\_