**Enter Project Number | Project Name**

**Week Ending:**

MM/DD/YY

**Location:**

City, State

**Owner:**

Enter Text

**Anticipated Schedule:**

MM/DD/YY – MM/DD/YY

**Original Substantial Completion:**

Enter Text

**Revised Substantial Completion:**

Enter Text

**Original Contract Amount:**

$

**Revised Contract Amount:**

$

**Pay Application Submitted:**

Enter Text

**Paid Through Paid App No:**

Enter Text

**Project Team**

Enter Text

**Executive Summary:**

|  |  |  |  |
| --- | --- | --- | --- |
| **MAJOR MILESTONES** | | | |
| **Milestone** | **Original Milestone**  **Date** | **Revised by Contract Milestone Date** | **Actual Milestone**  **Date** |
| Enter Text | MM/DD/YY | MM/DD/YY | MM/DD/YY |

**Progress on Major Items / Schedule Update:**

* Enter text here.

**Issues / Impacts:**

* Enter text here.

**Attachments:**

* Photos
* Project Schedule
* RFI Log
* Submittal Log
* CPR Log
* Drawing & Specification Log