

Conducting Business While Driving

MAPP is committed to promoting the safety of its employees, as well as the general public, and therefore encourages safe driving. Employees are required to comply with all federal, state, and local laws while operating a MAPP vehicle or while operating any vehicle and conducting business associated with employment with MAPP. MAPP discourages the use of cell phones and other portable electronic devices, whether personal or company-provided, while driving during working hours. MAPP also discourages the use of cell phones and other portable electronic devices, whether personal or company-provided, while driving outside of normal working hours if conducting business associated with employment with MAPP. While MAPP recognizes that there is often a business need to use cell phones and other electronic devices, safety must be the first priority.

Should the employee need to make or receive a phone call while driving, the employee should not make or answer the call if doing so would compromise the employee's or another person's safety.

Should an employee need to utilize a portable electronic device while driving, the employee should safely exit the road and locate a proper parking space and should remain in that space for the entirety of the use. For safety reasons, the side of the road is not an acceptable parking place. The only exception to this policy is for genuine emergencies such as an accident or a breakdown.

Proper use of cellular phones and other hand-held electronics is only one part of safe driving. Employees should remember that while traveling on business, they should never be under the influence of drugs or alcohol, and they should adhere to posted speed limits, practice defensive driving, wear seat belts, and, on lengthy drives, take breaks to remain alert. MAPP also requires that all employees be properly licensed and insured and reserves the right to request that employees who work in their vehicles present proof of license and insurance.